

**Upper Yuba River Restoration Studies
Scope of Services and Budget**

U.S. Fish and Wildlife will provide the following services:

Task 1. Develop the agendas and organize the logistics involved in three meetings from November 1998 through February 1999..

- a. Circulate draft agendas two weeks before meetings and review it with key stakeholders.
- b. Develop, maintain and provide access to a database of stakeholders and interested parties.
- c. Set up and moderate an e-mail list to which stakeholders and the public can subscribe. Send a hard copy of agendas, minutes and other material to stakeholders who request it.

Facilitator - 1 day x \$750 per day	\$ 750
Staff assistant - 4 hours x \$35 per hour	\$ 140
Electronic mailing list - \$60/year (Davis Community Network)	\$ 60
Copies and mailings - \$25/meeting x 4 meetings	<u>\$ 100</u>
Total	\$1,050

Task 2. Facilitate three days worth of meetings, both Stakeholder meetings and special committee or technical meetings as directed by the stakeholders. Provide necessary supplies.

Facilitator - 3 days x \$750/day	\$2,250
Supplies and copies	<u>\$ 100</u>
Total	\$2,350

Task 3. Draft and finalize meeting notes.

- a. Within one week of each meeting, send out a draft set of meeting notes. Take comments on the notes and send out the final draft with the next meeting's agenda to all stakeholders.
- b. Modify the final draft meeting notes as directed by the stakeholders at their monthly meeting.
- c. Set up a simple website and post agendas, meeting minutes and other relevant material on it.

Facilitator - 3 days x \$750/day	\$2,250
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Task 1-3 Deliverables. Copies of meeting agendas, e-mail list, minutes of meetings and other material to CALFED.

Task 4. Draft, circulate, rewrite and submit a final report on the results of the meeting process including the stakeholder evaluation.

Facilitator - 1 day x \$750	\$ 750
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Task 4 Deliverables. Submit Draft and Final reports on the results of the meeting process, within one month of the final meeting.

Miscellaneous Costs:

<i>Phone and fax: \$50/month x 4 months</i>	<i>\$ 200</i>
<i>Transportation - 150 miles/month x 4 month x \$.30/mile</i>	<i>\$ 180</i>
<i>Contingency - 5%</i>	<i>\$ 339</i>
<i>Administration - 3%</i>	<i>\$ 214</i>

TOTAL: *\$7,333*

DRAFT Goals of the Process:

A. Gain agreement on the initial components of a study plan which will evaluate the feasibility of restoring anadromous fish runs above Englebright Dam on the Yuba River.

B. In the process these studies can provide information that may benefit future possible actions including:

*FERC relicensing
Marysville dam EIS/EIR
Englebright dam decommissioning or dry dam option
Fishery restoration - CALFED and other grants*

Objectives for First Meeting:

- 1. Review the process by which this meeting developed. Clarify the goals and objectives of this and future meetings. Gain agreement on meeting and process groundrules. Identify others who should be invited to attend.*
- 2. Clarify and categorize stakeholder concerns about and reasons for supporting the goals.*
 - upstream fishery habitat*
 - downstream fishery habitat*
 - flood control*
 - power generation*
 - recreation*
 - water supply*
 - water quality*
- 3. Review different methods by which upstream habitat could become accessible.*
- 4. Brainstorm studies which would help address the issues.*
- 5. Schedule the next meeting and clarify its proposed objectives. Clarify any tasks that will be undertaken between now and then. Who will do what?*

Objectives for Second Meeting :

1. *Identify and clarify the goals and interests of the different stakeholders.*
2. *Clarify what is possible with CalFed funds. Brainstorm other sources of funds. Who will gather what information to present at the next meeting.*
3. *Set criteria for determining what should be pursued in the first round of funding.*
4. *Review the goals and the studies associated with each. Clarify what might be involved with the proposed studies. Determine what additional information should be gathered.*

Objectives for Third Meeting:

1. *Review a matrix of studies* to criteria. Clarify any issues and add additional information.*
2. *Use a weighing exercise to identify essential studies in each goal category. Determine how close to consensus the group has with the results. Identify problems and clarify the underlying causes.*
3. *Review and clarify a proposed table of studies to funding options*. Clarify restrictions and the timeline associated with each*

Objectives for Fourth Meeting

1. *Determine what studies should be presented to CalFed in round 1. Identify future studies needed to evaluate and determine the feasibility of upstream fishery restoration.*
2. *Evaluate process and facilitation.*
3. *Determine next steps.*